Indian Health Service

Benefit Case and Reporting

GAIL TOWNSEND

IT SPECIALIST

MARCH 12-14, 2024

Benefit Coordinator

Benefit Coordinator identifies patients who are eligible for alternate resources such as Medicaid, Medicare, Veteran's Administration, ACA Exchanges, private insurance, and others. This includes

- determining if the patient qualifies for alternate resources,
- assisting the patient with completion of the application, and
- following up with the alternate resources to assure the coverage.

RPMS Benefit Case entry

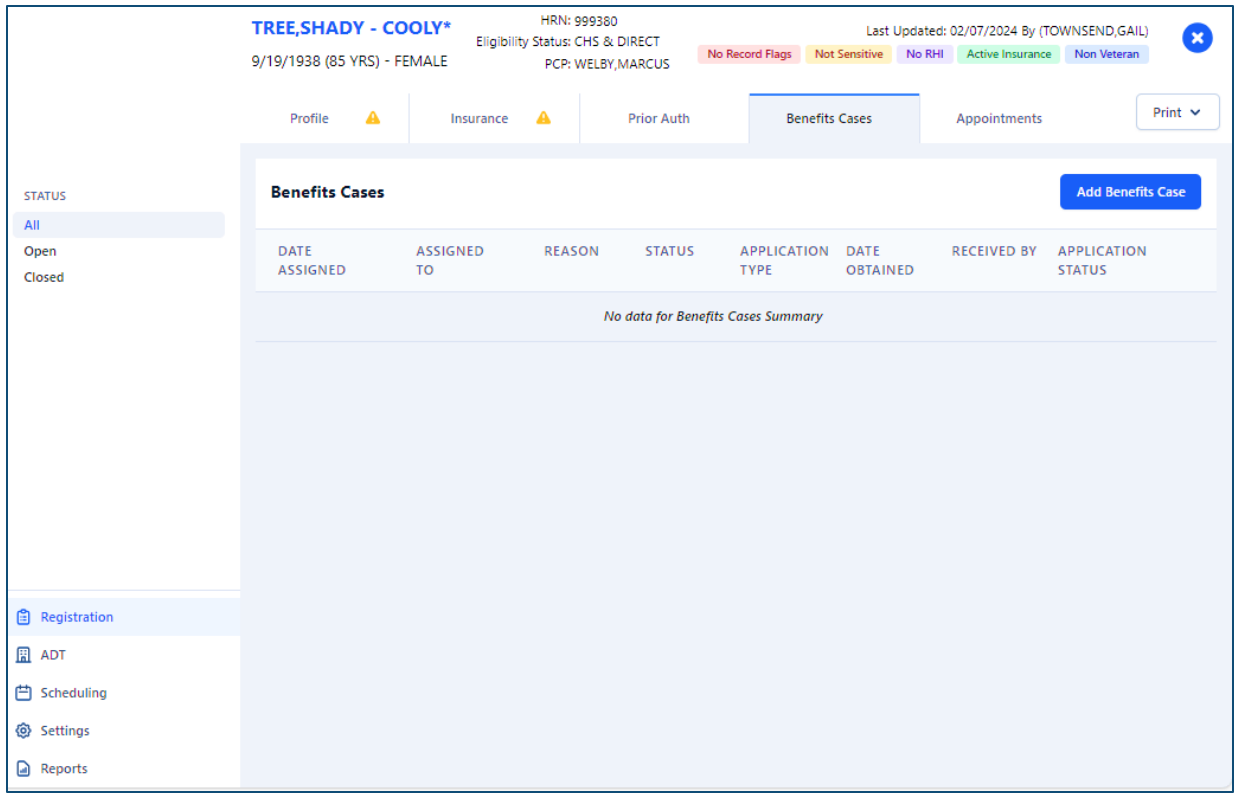
```
IHS REGISTRATION EDITOR  (page 5)                    2021 DEMO HOSPITAL (INST)
================================================================================
REFERRAL,APPLEBABY                                    HRN:999725 DIRECT ONLY
================================================================================
                  BENEFITS COORDINATION - CASE DATA
-CASE INFORMATION------------------------------------------------------------
1. Case Date: MAR 06, 2024 by: GT                3. Case Type:
2. Case Number: 123                              4. Case Worker:
5. Case Reason: NEW TEST CASE
6. Completed By:
7. Assigned to: CLERK,REGISTRATION               8. Notes:
================================================================================
-APPLICATION-----------------------------------------------------------------
DATE APPLICATION OBTAINED   TYPE       PERSON RECEIVING          STATUS
--------------------------------------------------------------------------------
9.MAR 06, 2024              ALT RES REFERRALCLERK,PRC            PENDING
10.MAR 05, 2024             PBC REFERRALCLERK,PRCONE             PENDING
================================================================================
SPEND DOWN INFORMATION-------------------------------------------------------
--
DATE REF'ED-------FACILITY REF TO-----SPEND DOWN--LAST-ACTION-----DATE REQ'ED---
--------------------------------------------------------------------------------
NO SPEND DOWN INFORMATION ASSOCIATED WITH THIS CASE

--------------------------------------------------------------------------------
--------------------------------------------------------------------------------
Last edited by: TOWNSEND,GAIL on Mar 06, 2024
================================================================================
Change which item (1-10) OR Add <A>pplication OR Add <S>penddown information:
```

```
IHS REGISTRATION EDITOR  (page 5)                    2021 DEMO HOSPITAL (INST)
================================================================================
REFERRAL,APPLEBABY                                    HRN:999725 DIRECT ONLY
================================================================================
-APPLICATIONS DATA-----------------------------------------------------------
1. Date Obtained: MAR 06, 2024
2. Overall Status: PENDING
3. Type: ALT RES REFERRAL
4. Person Receiving Application: CLERK,PRC

================================================================================
-APPLICATION SUBMISSION DATA-------------------------------------------------
DATE SUBMITTED    SUB. BY                    SUB. VIA    REASON
--------------------------------------------------------------------------------
5.MAR 06, 2024
--------------------------------------------------------------------------------
--------------------------------------------------------------------------------
Last edited by: TOWNSEND,GAIL on Mar 06, 2024
================================================================================
Change which item (1-5) OR Add <A>pplication Submission information:
```

Adding a Benefit Case



Log into BPRM GUI

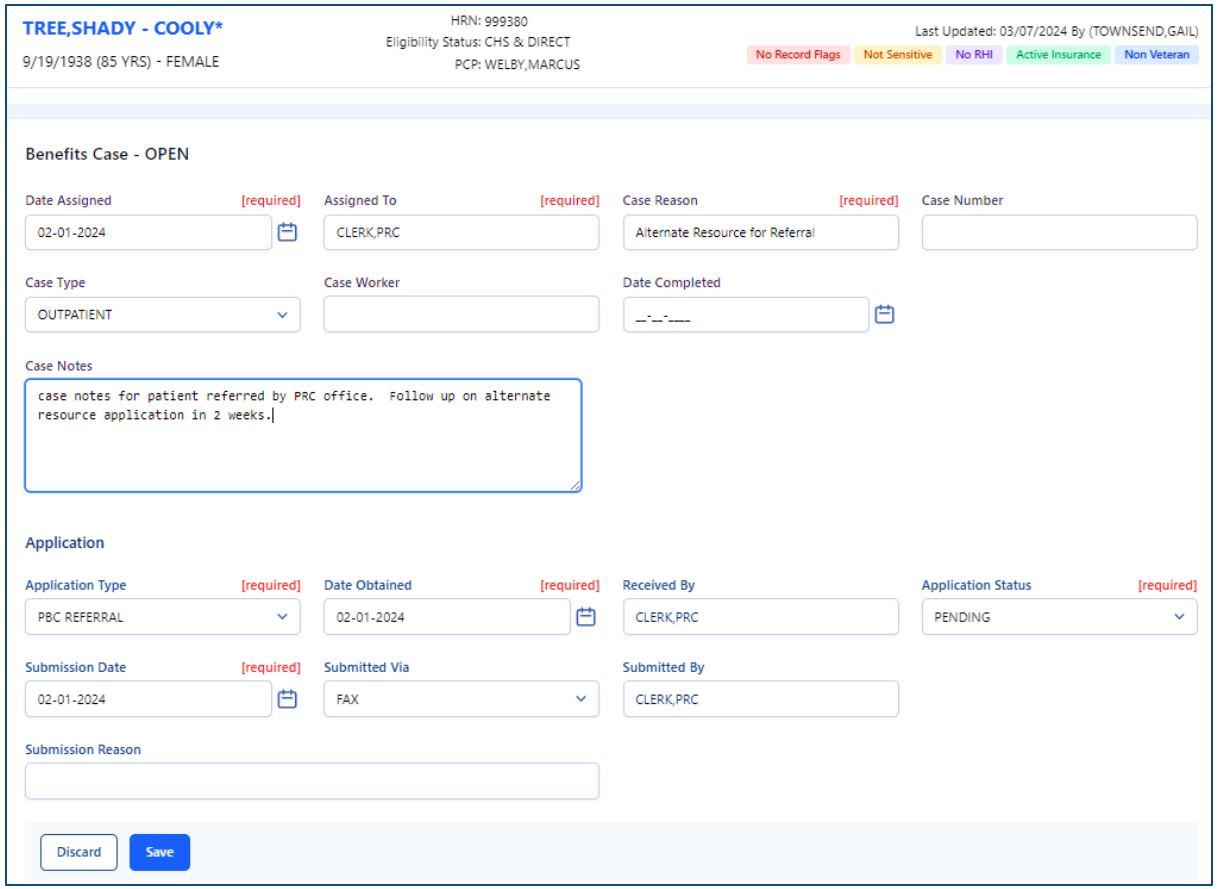
Search and select patient

Select the Benefits Cases tab

Select Add Benefits Case

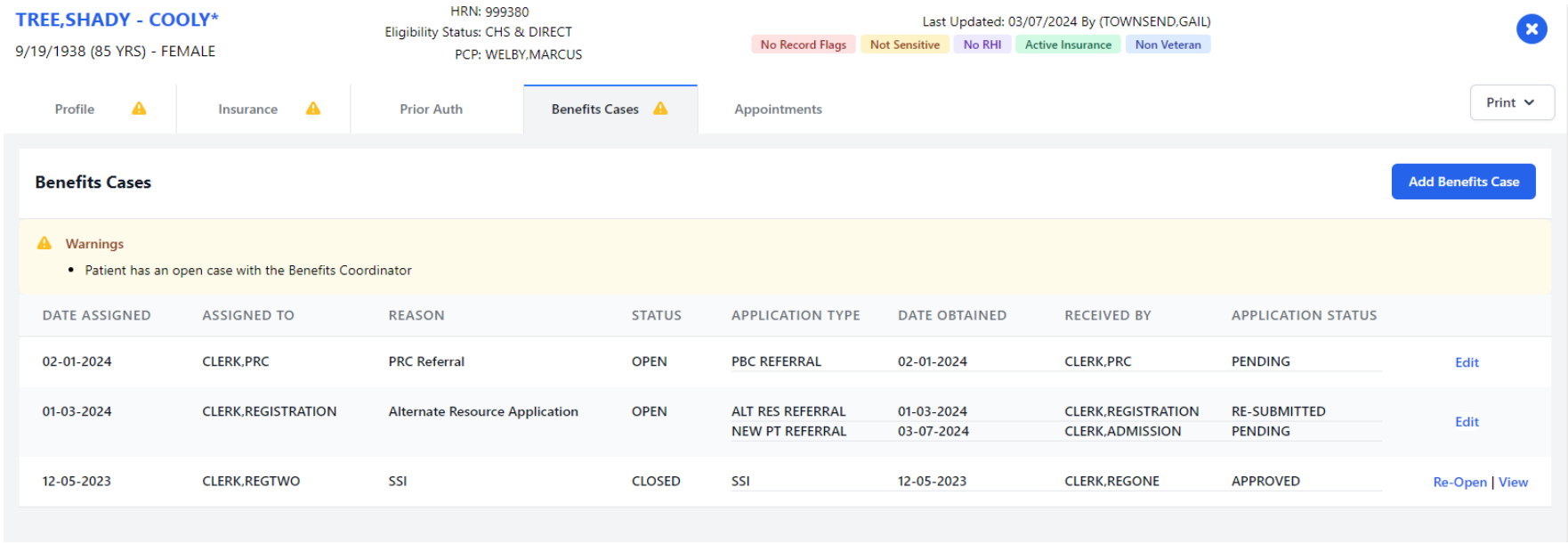
Sort by All, Open, Closed

Benefit Case Initial Entry

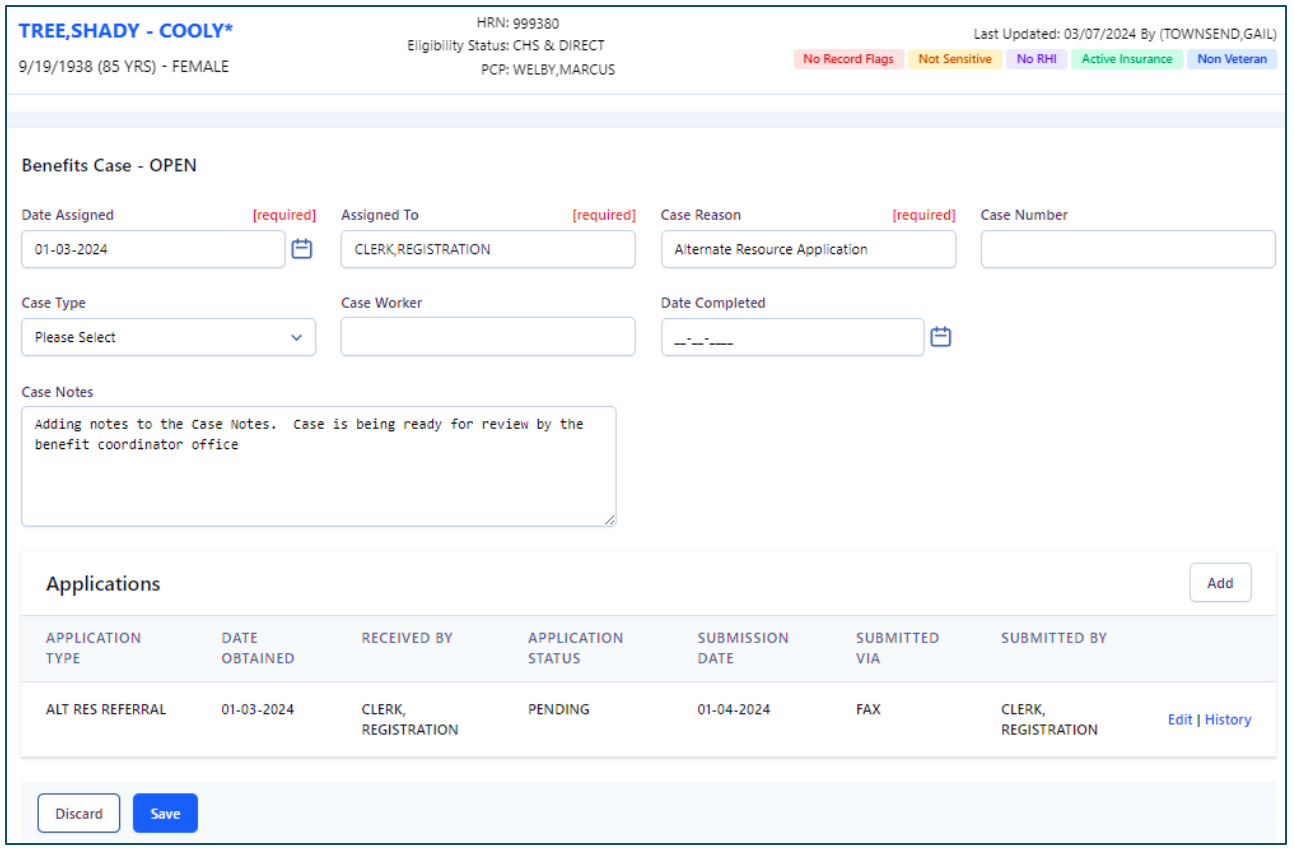


- All required fields must be completed
- Free text section - unlimited
- Application type selection will display required fields
- Submission section fields are not required
- This completes the initial entry

Benefit Cases

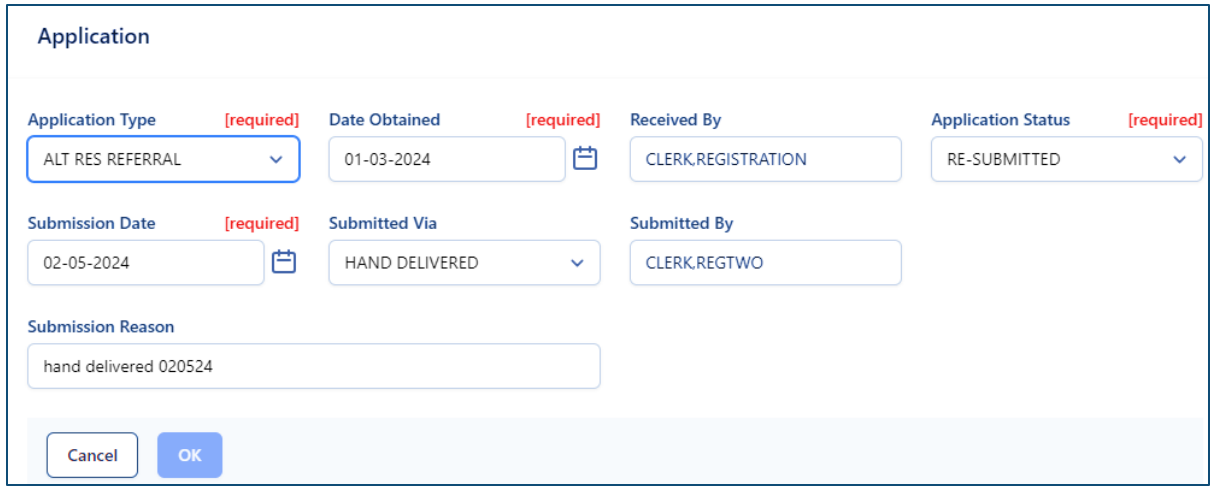


Edit Benefit Case



- Multiple Applications for one case
- Use the Add button to for another application
- Use the Edit button for an existing Application
- Use the History to see all actions taken on the application
- Edit any other field
- Addition notes can be added to Case Notes field

Edit Application/Submission



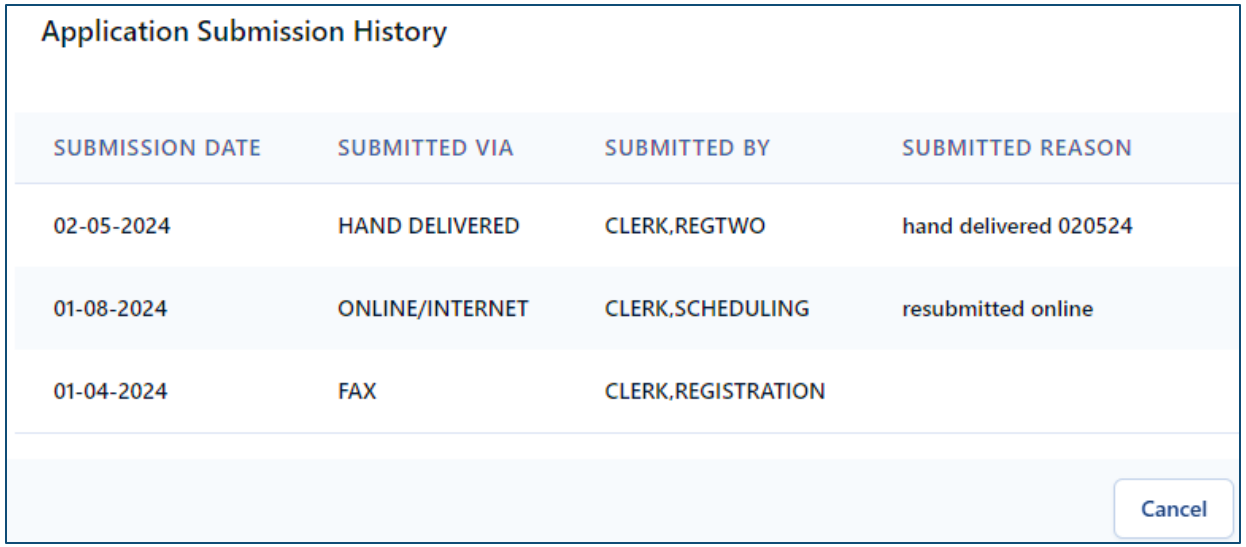
Edit Application Status

Add another Submission Date

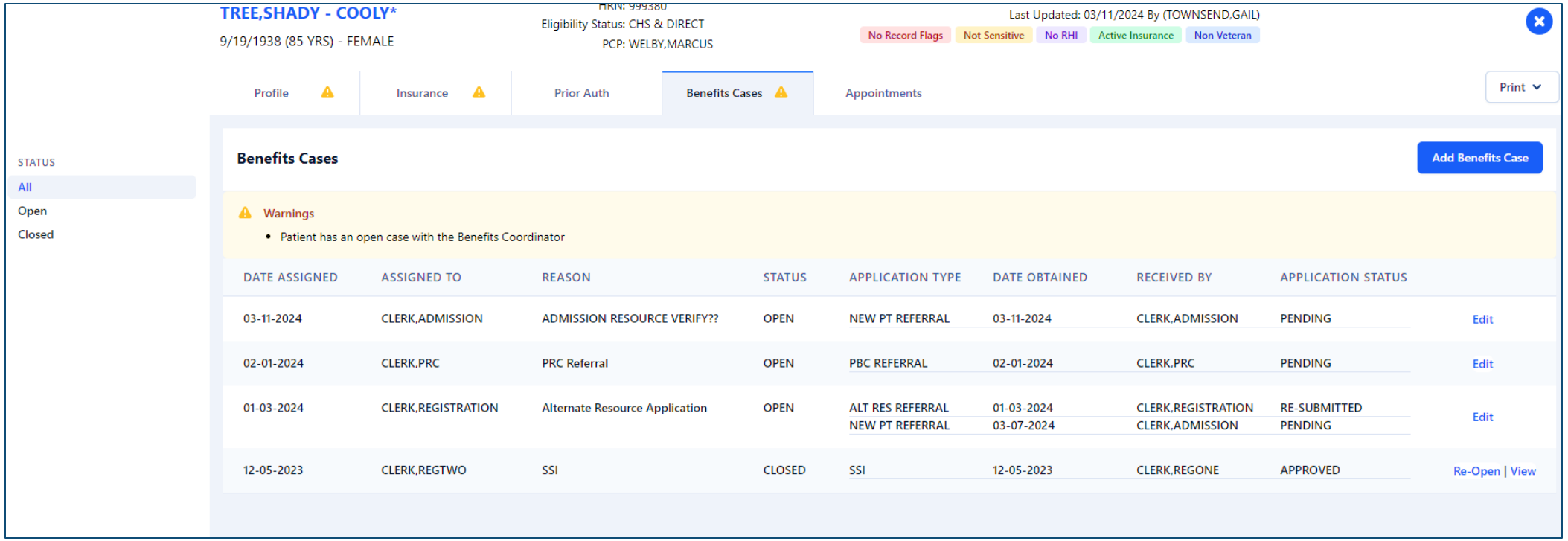
- Submitted Via
- Submitted By
- Submitted Reason

View Submission History

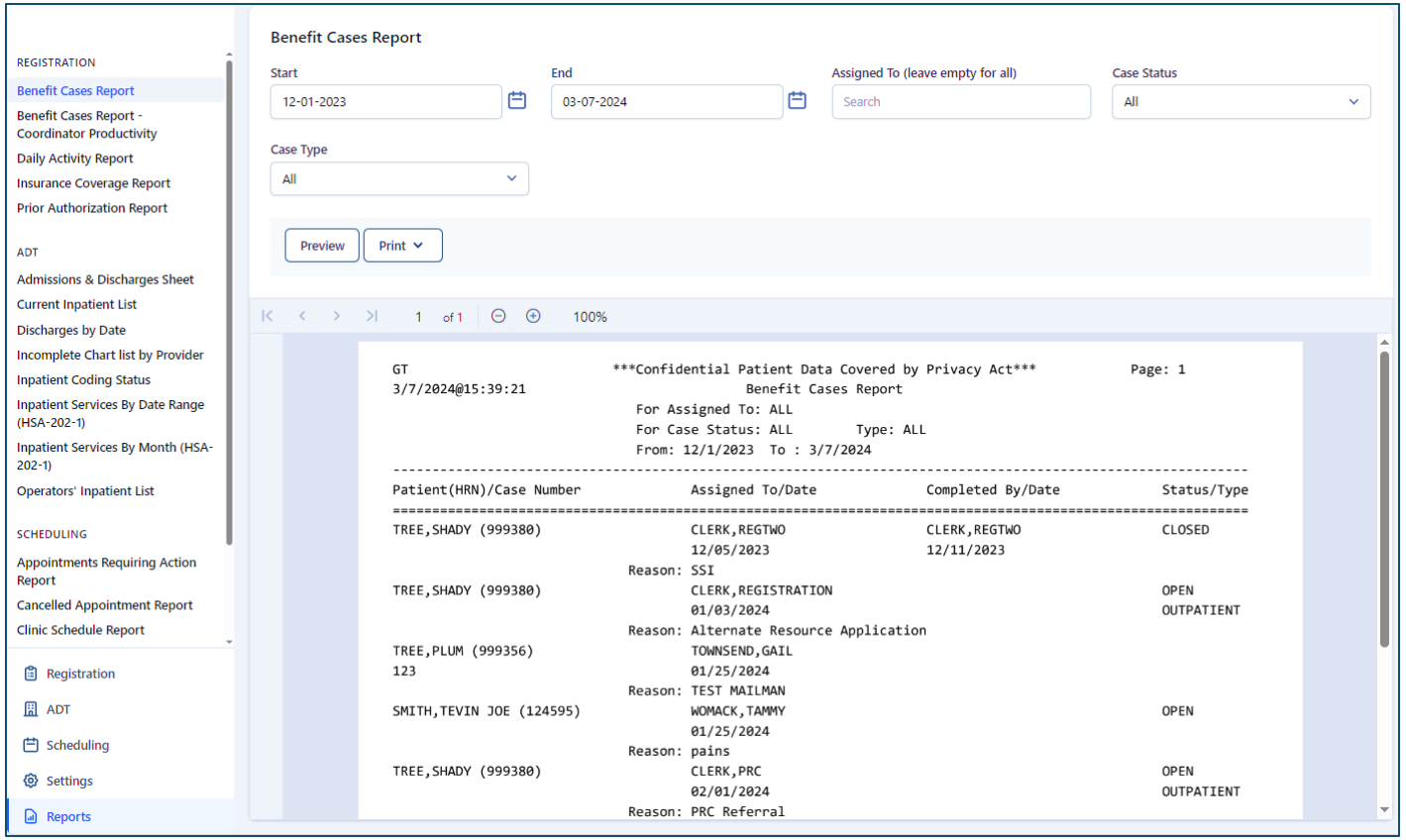
Use the History to see all actions taken on the application



Benefit Cases Summary



Benefit Case Report



Select: Start/End dates

Select: Assigned to or leave blank for all

Select: Case Status or default all

Select: Case Type or default all

Report Output:

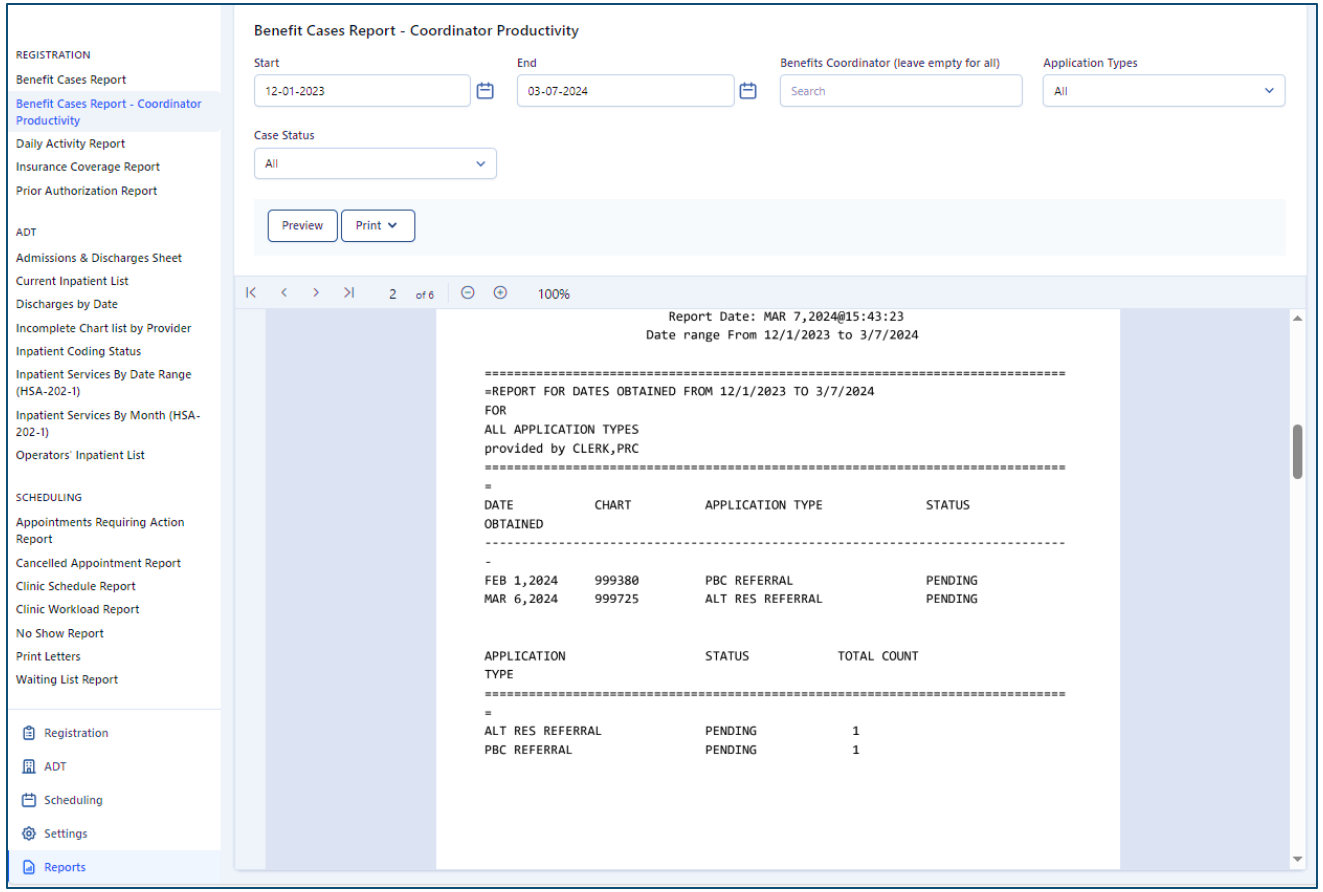
Patient name/Chart#/Case#

Assigned to/date/reason

Completed by/date

Status/Type

Coordinator Productivity



Select: Start/End dates

Select: Benefit Coordinator or leave blank for all

Select: Application Type or default all

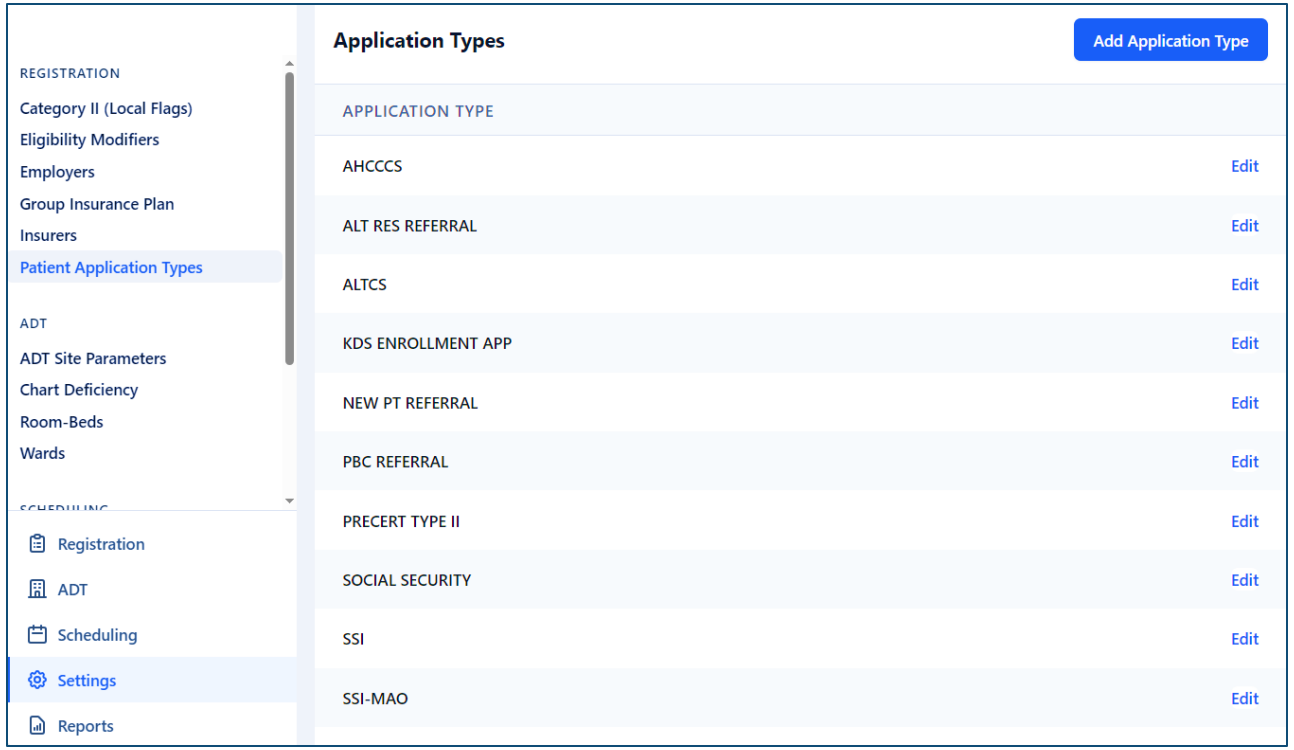
Select: Case Status or default all

Report Output:

Sorted by Benefit Coordinator

Details of date obtained, application type and status total count

Application Types



Adding Application Types

Select: Add Application Type

Enter: New Application type and save

QUESTIONS AND FEEDBACK

Resources

Practice Management Application Suite (GUI) User guides:

Administrative | Applications (ihs.gov)

RPMS Feedback for Enhancement Requests

Feedback | RPMS (ihs.gov)

RPMS Training Website

Training | RPMS (ihs.gov)

Application Support

ITSupport@ihs.gov or https://www.ihs.gov/itsupport/

Registration TAG Participation

INDIAN HEALTH SERVICE
PHS · 1955 ·